

# SNHPC Title VI Program Update

SNHPC TAC Meeting  
July 20, 2023

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Deputy Executive Director





# Purpose of the SNHPC Title VI Program

- The Title VI Program guides the SNHPC's efforts to ensure that its programs and services are provided without regard to **race, color, and national origin**, specifically:
  1. *To ensure the level and quality of transportation service is provided without regard to race, color, or national origin;*
  2. *To promote the full and fair participation of all affected populations in transportation decision-making;*
  3. *To prevent the denial, reduction or delay in benefits related to programs and activities that benefit traditionally-underserved populations; and*
  4. *To ensure equal access to programs and activities by persons with limited English proficiency.*



# SNHPC Title VI Program Update

- The SNHPC's Title VI Program must be regularly updated (at least every three years).
- The SNHPC's Title VI Program is regularly reviewed by State and Federal agencies for compliance, including:
  - NHDOT Bureau of Rail and Transit (through their consultant RLS & Associates)
  - NHDOT Office of Federal Compliance
  - FHWA New Hampshire Division (via quadrennial MPO reviews)
  - FTA Region 1 (via quadrennial MPO reviews)



# SNHPC Title VI Program Update

- The updated SNHPC Title VI Program was released for public comment on June 23, 2023, and the 30-day comment period runs through July 24, 2023.
  - Comments on the draft Title VI Program are welcome any time during the comment period and may be submitted to the SNHPC by regular mail or e-mailed to Nate Miller ([nmiller@snhpc.org](mailto:nmiller@snhpc.org)).
- The SNHPC MPO will hold a public hearing to consider adoption of the updated SNHPC Title VI Program at the July 25, 2023 meeting.

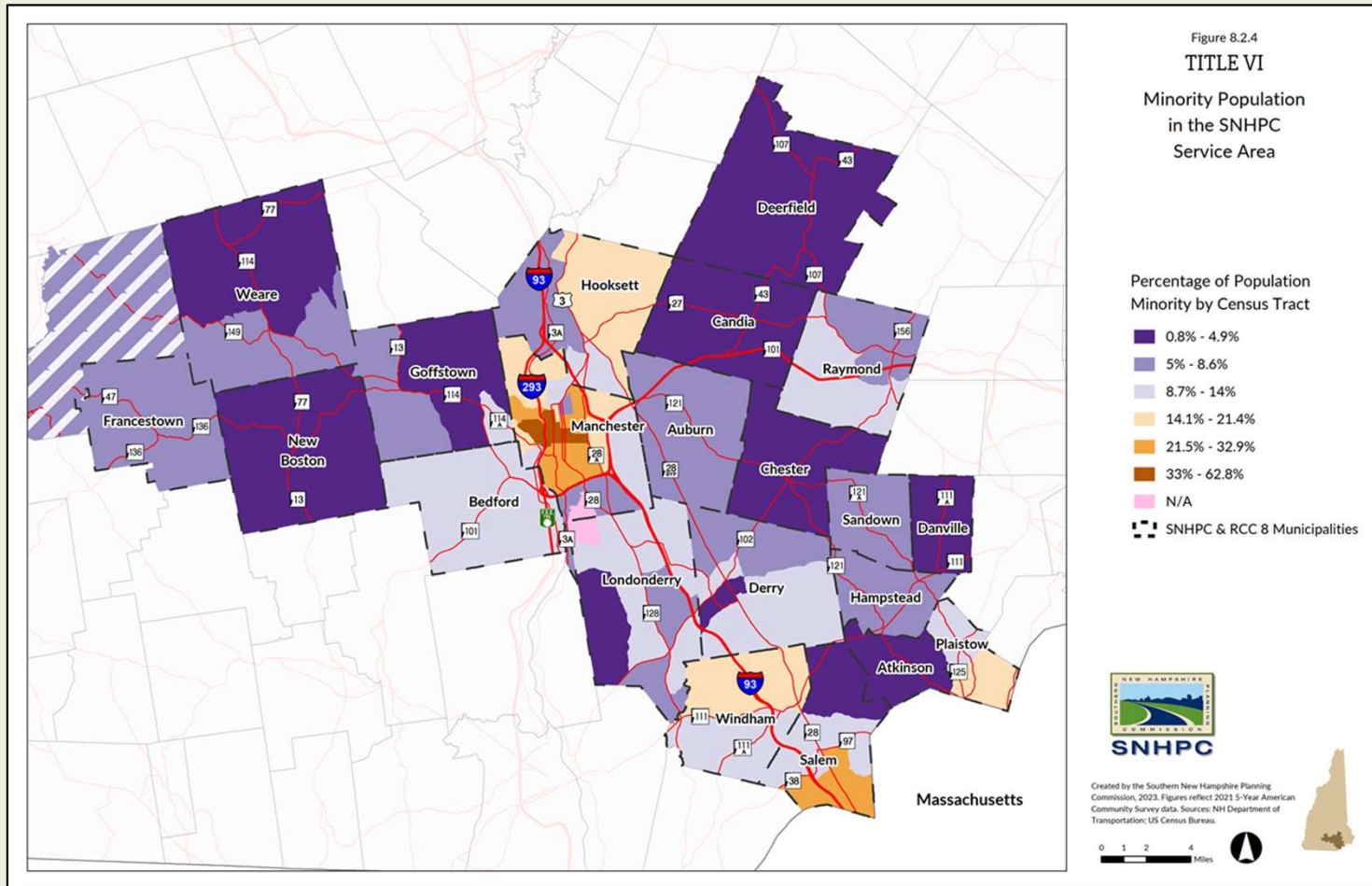


# SNHPC Title VI Program Update Highlights

1. Expanding the service area included in the Title VI Program to a total of 21 communities (the 14 communities in the SNHPC region plus an additional 7 communities in the Region 8 RCC area).
2. Incorporating non-substantive changes to the Title VI Notice to the Public, Title VI Complaint Procedure, and Title VI Complaint Form to reflect NHDOT's recommended template.
3. Incorporating public participation goals and strategies that reflect the SNHPC's recently-adopted Public Participation Plan.
4. Updating the regional demographic data and Language Assistance Plan based on 2021 U.S. Census American Community Survey (ACS) 5-year estimates.



# Updated Demographics - Minority Population

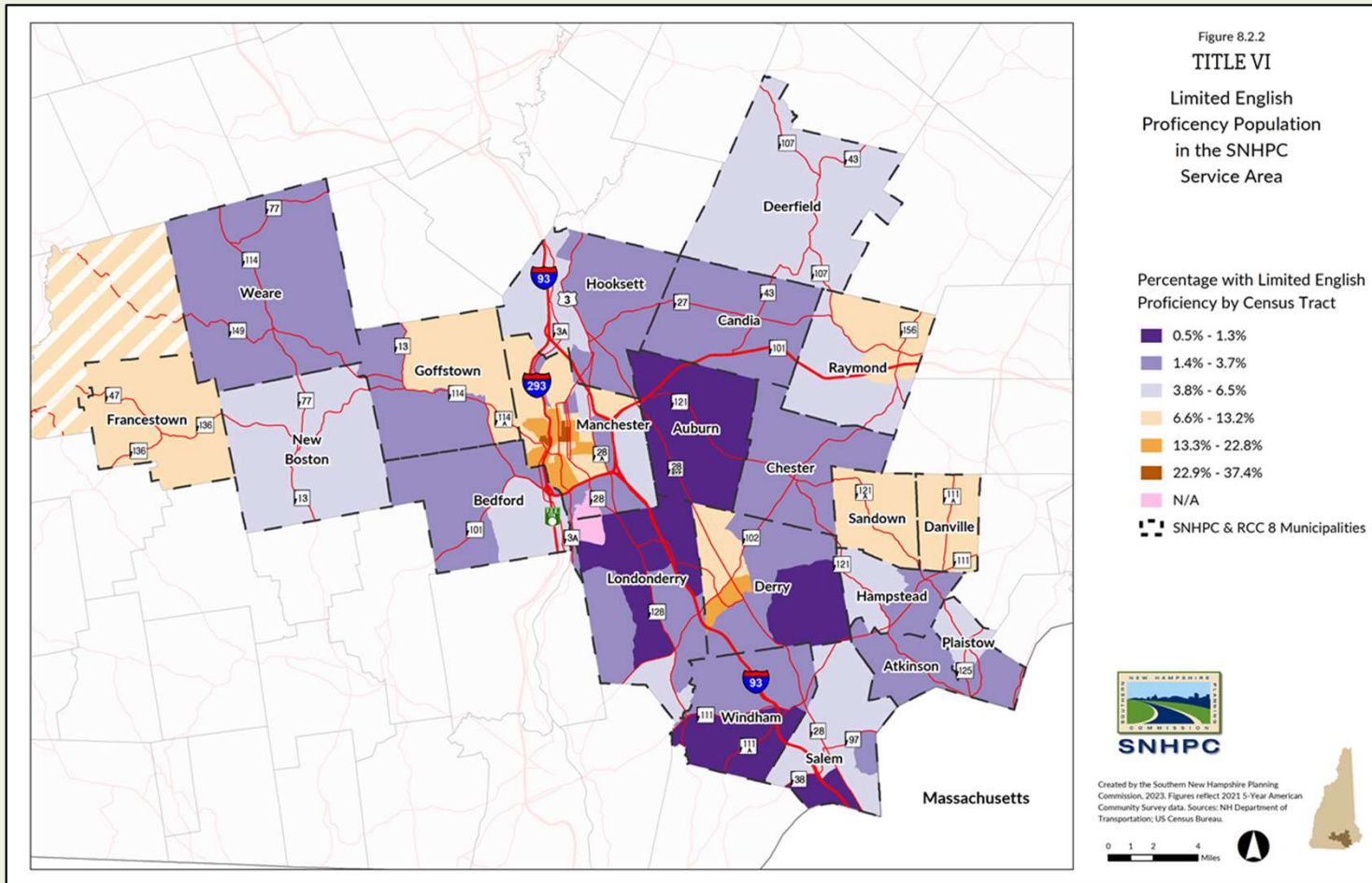


- Minority residents comprise approx. 14.4% of the population of the SNHPC service area.
- This average is exceeded in 24 census tracts in the City of Manchester.





# Updated Demographics - Limited English Proficiency (LEP) Population



- LEP residents comprise approx. 3.9% of the population of the SNHPC service area.
- This average is exceeded in 21 census tracts in the City of Manchester.



# Updated Demographics - Limited English Proficiency (LEP) Population

- **Limited English Proficiency** is defined as, “Individuals who do not speak English as their primary language and who have a limited ability to read, speak, write, or understand English.”
- Of the 3.9% of the population in the SNHPC service area identified as having Limited English Proficiency:
  - Approx. 5,046 persons, or 1.5% of the population, are **Spanish** speakers.
  - Approx. 1,628 persons, or 0.5% of the population, are **French** speakers.
  - Approx. 874 persons, or 0.3% of the population, are **Russian, Polish, or Other Slavic Language** speakers.
  - Approx. 855 persons, or 0.3% of the population, are **Vietnamese** speakers.





# Language Assistance for the Limited English Proficiency (LEP) Population

- Federal LEP guidance identifies **1,000 individuals or 5% of the population** eligible to be served falling within a specific LEP language group as a threshold (“Safe Harbor”) above which vital documents should be provided in translation.
- Based on this threshold, the SNHPC will translate vital documents into both Spanish and French. Vital documents will include:
  - Title VI Notice to the Public.
  - Title VI Complaint Form.
  - Title VI Brochure.
  - Public Hearing and Public Comment Period notices for SNHPC metropolitan transportation planning products.



# Language Assistance for the Limited English Proficiency (LEP) Population

- A binder with “**I speak**” language cards is stationed at the SNHPC office entrance to identify language needs.
  - SNHPC will coordinate telephonic interpretation services via Language Bank or Language Line upon determining the language needed.
- The SNHPC has incorporated **Google Translate** technology to help LEP persons efficiently navigate the website.
- The SNHPC will translate vital documents into other languages upon request.



# Comments Received on the Title VI Program Update

- In addition to posting the Title VI Program for a 30-day public comment period, the SNHPC sent direct invitations to NHDOT, FHWA, and FTA to review and provide comments.
- No substantive comments have been received to date, although it is recommended that the SNHPC include a listing of TAC and MPO members as an appendix in the final document.
- The public comment period continues through July 24, 2023.
- **Comments from TAC members are welcome at today's meeting.**



# Questions?