



Southern New Hampshire Planning Commission

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Minutes of the SNHPC MPO Technical Advisory Committee (TAC)

March 18, 2021

Southern New Hampshire Planning Commission
438 Dubuque Street
Manchester, New Hampshire

VOTING MEMBERS PRESENT

Colleen Mailloux (Chair) – Londonderry
Kristen Clarke – Manchester DPW
Jonathan Golden – Manchester Planning
Andrew Hadik – Chester
Becky Hebert – Bedford
Linda Kunhardt – Francestown
Nancy Michels – GMCC/GDLC
Fred Roberge – Easterseals NH
William Rose – NHDOT
George Sioras – Derry
Dick Snow – Candia
Mark Suennen – New Boston
Bruce Thomas – Hooksett
Sylvia von Aulock – SNHPC
Tim White – NHDES
Mike Whitten – MTA

SNHPC STAFF PRESENT

Monique Duchesne, Assistant Planner
Carl Eppich, Princ. Transportation Planner
Adam Hlasny, Senior Transportation Planner
Nate Miller, Deputy Executive Director
Cam Prolman, Regional Planner
Zach Swick, Senior GIS Analyst
James Vayo, Project Manager

OTHERS PRESENT

Jillian Harris – Bedford
Leigh Levine – FHWA
Dean Williams – CNHRPC

MEMBERS EXCUSED

Jo Ann Duffy – Goffstown

MEMBERS ABSENT

Tom Clow – Weare
Laurie Makarawicz – CART
Bill Herman – Auburn
Tom Malafronte – MHT Airport

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1. Call to Order/Introductions

Chair Colleen Mailloux called the meeting of the SNHPC TAC to order at 9:32 AM.

2. Action on Minutes of February 18, 2021

Motion by Ms. Linda Kunhardt to approve February minutes as presented, seconded by Mr. George Sioras. Minutes were approved unanimously.

3.1 FY 2023-2032 Ten-Year Transportation Improvement Plan

Mr. Nate Miller noted that final regional priorities are due to NHDOT by March 31, 2021. He said that, based on the discussion at the February TAC meeting, the SNHPC proposes to use its regional allocation of funds as follows:

- Add \$5,448,878 of supplemental funding to the existing Londonderry project (Safety and Operational Improvements at the NH 28/NH 128 Intersection)
- Add \$3,105,157 of supplemental funding to the existing Bedford project (US Route 3 Widening from Hawthorne Drive to Manchester Airport Access Road).

In response to a question from Mr. Mark Suennen, Mr. Miller said that the entire Londonderry project would be completed within the Ten-Year Plan timeframe. The Bedford project is still approximately \$4-5 million shy of being fully funded. Most of this shortfall is inflationary/indirect costs.

Motion by Ms. Kunhardt to recommend allocation of funds as suggested for MPO adoption at its March 23, 2021 meeting. Motion seconded by Mr. Dick Snow and carried unanimously with Mr. William Rose abstaining.

3.2 Transportation Alternatives Program Solicitation

Mr. James Vayo gave a presentation on the Transportation Alternatives Program (TAP), and reviewed the Letters of Intent that were received from SNHPC-region communities:

- **Bedford** – construct 3,780 LF of sidewalk on the east side of Old Bedford Road between Route 114 and Route 101
- **Derry** – construct a 1,900 LF extension of the Derry Rail Trail between Madden Road and the Londonderry town line
- **Goffstown** – construct 6' wide sidewalk on one side of South Mast Road (1,200 LF), Elm Street (4,350 LF), Church Street (2,800 LF), and Daniel Plummer Road (1,900 LF)
- **Manchester** – construct a 4,800 LF multiuse path adjacent to Canal Street between Granite and Brook Streets
- **New Boston** – construct a tunnel under Parker Road to connect Phase 2 of the New Boston Rail Trail to Phase 3
- **Windham** – improve 12,000 LF of the Greenway Trail between Old Mill Road and I-93. Improve 1,000 LF of State ROW between I-93 and North Lowell Road

Mr. Vayo added that statewide, there is significantly more demand (\$29.64M in potential projects) than there is funding (\$5.39M). As such, there may be less than one TAP project funded per planning commission region.

To evaluate TAP projects, Mr. Vayo called for volunteers to join an evaluation committee, which will meet during the week of April 5th for 2-4 hours. The following individuals volunteered:

- | | |
|-------------------------------------|------------------------------|
| • Ms. Linda Kunhardt, Francestown | • Mr. Dick Snow, Candia |
| • Ms. Colleen Mailloux, Londonderry | • Mr. Bruce Thomas, Hooksett |

TAP FUNDING ROUND 4 PROJECT EVALUATION CRITERIA

(From Round 3)

Category		Description	Weighting
Potential for Success		What are the factors that will indicate a project application's likeliness to succeed?	37%
Sub-Criteria (Potential for Success)	Project Readiness & Support	Is the project part of any local and regional plans, and has it been endorsed by local and regional bodies/advocacy groups? Does the project have support amongst diverse constituents (e.g. Selectboard/Council, Planning Board, Conservation Commission, Bike/Ped/Trail Advocacy Groups)?	6%
	Financial Readiness	Is there a written commitment to bring this project forward for local match funding approval at Town Meeting, through Capital Reserve funds, or from inclusion in a Capital Improvement Plan? Are any local/private funds already raised/appropriated and dedicated to the project?	18%
	Feasibility	Are there any historical, cultural, environmental, maintenance, or other issues that may impact the project's ability to succeed?	13%
Safety		To what extent will the project improve safety conditions and/or reduce the perception of user stress as a result of the project being implemented?	24%
Sub-Criteria (Safety)	Level of Stress Analysis	What is the current level of stress versus the predicted future level of stress (when the proposed project is completed)?	10%
	Improve Safety Conditions	What specific safety improvements will be made as part of the project, and how will these improvements provide a safety benefit as compared to current conditions? Does the project implement the recommendations of any objective, safety-related study (e.g. Road Safety Audit, Corridor Study, etc)?	14%
Project Connectivity		Does the project fill a vital gap in an existing infrastructure network? Does the project provide a facility that links important origins and destinations together?	24%
Socioeconomic Benefits		To what degree does the project provide opportunities to enhance the quality of life and provide transportation options for underserved communities (e.g. minority populations, low income populations, limited-english populations, etc)?	10%
Multi-Modal Connectivity		To what extent does the project facilitate connections between multiple modes of transportation (e.g. walking, biking, transit, rail, air, etc)?	5%

The TAC reviewed proposed criteria weightings. Ms. Kunhardt suggested lessening the 10% weight given to socioeconomic benefits and distributing it among other criteria. There was a good deal of discussion around that criterion, and, if reduced, where to distribute its weight.

Motion by Ms. Kunhardt to lower the Socioeconomic Benefits criterion to 7%, raise Multimodal Connectivity to 7%, and raise Level of Stress Analysis to 11% (*Safety overall to 25%*), and to recommend these ratings to the MPO at its March 23, 2021 meeting. Motion seconded by Mr. Mike Whitten and approved unanimously with Mr. Rose abstaining.

Mr. Miller added that at the regional level, SNHPC has always considered minority and low-income populations as well as elderly and disabled populations in the socioeconomic benefits criterion. Ms. Becky Hebert suggested adding that to the text in parentheses.

Mr. Vayo said he would follow up with the volunteer subcommittee re: details of the evaluation process and meeting date/time.

3.3 Overview of MTA Public Transportation Agency Safety Plan

Mr. Whitten reviewed the MTA's public safety plan, noting that it has already been approved by the MTA board and NHDOT. He also reviewed the risk assessment matrix, which is broken into fixed-route and demand-response categories.

Mr. Vayo added that the SNHPC MPO is responsible for adopting safety performance targets as well. Mr. Miller said that it would make the most sense for the MPO to adopt MTA's targets, as it is the only public transit provider in the region.

3.4 Overview of SNHPC 2021 Fieldwork Activities

Ms. Monique Duchesne led a presentation that also included content from Mr. Adam Hlasny and Mr. Vayo. 2021 fieldwork activities include:

- Traffic counting
- Bike-ped counting
- Statewide Asset Data Exchange System (SADES)

- Road Surface Management System (RSMS)
- Stream Crossing Assessment
- Pedestrian Infrastructure Inventory

Ms. Duchesne noted that SNHPC is willing and able to perform fieldwork at the request of communities.

5. Adjournment

Motion by Mr. Whitten to adjourn, seconded by Mr. Suennen. The meeting stood adjourned at 10:56 am.

Next meeting: April 15, 2021

I hereby certify that this is a true and correct copy of the minutes of the Technical Advisory Committee of the Southern NH Planning Commission for March 18, 2021.



Sylvia von Aulock
Executive Director

Minutes Approved: April 15, 2021