



Southern New Hampshire Planning Commission

438 Dubuque Street, Manchester, NH 03102-3546, Telephone (603) 669-4664 Fax (603) 669-4350
www.snhpc.org

Minutes of the METROPOLITAN PLANNING ORGANIZATION SOUTHERN NEW HAMPSHIRE PLANNING COMMISSION

June 22, 2021
11:30 A.M.

Meeting held in-person at the SNHPC office located at 438 Dubuque Street, Manchester, NH.
Virtual participation in the MPO meeting was also accommodated via Zoom due to COVID-19

MEMBERS PHYSICALLY PRESENT

Auburn	William Herman
Bedford	William Duschatko
Bedford	Charlie Fairman
Bedford (Alt)	Bill Jean
Candia	Albert Hall
Chester	Deborah Munson
Deerfield	Robert Cote
Derry	Jeff Moulton
Francestown (Alt)	Alfred Eisenberg
Goffstown	David Pierce
Londonderry	Suzanne Brunelle
NH DOT	Linda Dusenberry

MEMBERS VIRTUALLY PRESENT

Bedford (Alt)	Barbara Salvatore
Bedford (Alt)	Bryan Lord
Deerfield	Frederick McGarry
Derry	John O'Connor
Goffstown	Barbara Griffin
Londonderry	Brian Battaglia
Londonderry	Deborah Lievens
Londonderry	Arthur Rugg
Manchester	Peter Capano
Manchester	Raymond Clement
New Boston	Mark Suennen
Weare	Tom Clow
Windham	Peter Griffin

MEMBERS EXCUSED

Ted Kitchens	Bedford
Jay Minkarah	Nashua RPC
Tim White	NH DES

VOTING REPRESENTATIVE SEATS VACANT

Bedford	3 rd Seat
Derry	4 th Seat
Goffstown	3 rd Seat
Hooksett	3 rd Seat
Manchester	4 th Seat

MEMBERS ABSENT

Auburn	Paula Marzloff
Candia	Dick Snow
Chester	Andrew Hadik
Derry	Adam Burch
Derry	Vacant
Francestown	Linda Kunhardt
Francestown	Vacant
Goffstown	Vacant
Hooksett	Cutler Brown
Hooksett	Richard Marshall
Hooksett	Vacant
Londonderry	Vacant
Manchester	Daniel O'Neil
Manchester	Vacant
MHT Transit	Mike Whitten
New Boston	David Litwinovich
Weare	Naomi Bolton
Windham	John Hiltz
NH DOT	William Rose

STAFF PHYSICALLY PRESENT

Sylvia von Aulock	Executive Director
Nathan Miller	Deputy Executive Director
James Vayo	Project Manager

STAFF VIRTUALLY PRESENT

Benjamin Herbert	Planning Intern
Carl Eppich	Pr. Transportation Planner
Adam Hlasny	Sr. Transportation Planner
Cam Prolman	Regional Planner
Zachary Swick	Senior GIS Analyst
Monique Duchesne	Assistant Planner

PRESENTERS & PUBLIC VIRTUALLY PRESENT

Tammy Zamoyski	Queen City Bike
Henry Underwood	Southwest RPC

CALL TO ORDER

Chair Moulton called the MPO meeting to order at 11:36 A.M. A quorum was present in-person. Chair Moulton read a statement of the requirements for commissioners and members of the public participating in the meeting virtually.

VOTE TO ALLOW VIRTUAL PARTICIPATION

Motion by Mr. Hall to allow virtual participation of the public and MPO members beyond those constituting the in-person quorum. Motion seconded by Mr. Pierce. Vote was taken by roll call. Motion carried, with Mr. O'Connor abstaining.

ACTION ON MINUTES OF May 25, 2021

Motion by Mr. Hall to approve the minutes for May 25, 2021, seconded by Mr. Herman. Vote was taken by roll call. Motion carried with Messrs. McGarry, Moulton, Pierce, Clow, and Ms. Brunelle and Dusenberry abstaining.

OLD BUSINESS (None)

NEW BUSINESS

SNHPC FY2021-2024 Transportation Improvement Program (TIP) Amendment #1

SNHPC Principal Transportation Planner Carl Eppich noted the need to amend the TIP to reflect cost adjustments and changes to the scope of certain regional projects. Mr. Eppich stated the SNHPC region's TIP Amendment #1 is the first amendment for the FY 2021-FY 2024 TIP.

Mr. Eppich provided a brief summary of the changes included in TIP Amendment #1 as follows:

- The Bedford/Merrimack toll plaza will be upgraded to All Electronic Tolling (AET), with construction scheduled for FY 2023-2024.
- The Manchester Exit 7 reconstruction project will be removed from the TIP temporarily (due to toll revenue decreases resulting from the COVID-19 pandemic). It was noted that Exit 6 project will also be delayed.
- The South Manchester Rail Trail improvement project from Gold St. to Perimeter Rd. will add a PE phase work in FY 2021.
- The NH Capitol Corridor project has a scope change to mirror the language in the adopted Ten-Year Transportation Improvement Plan.
- The statewide FTA Section 5339 capital bus and facilities program is being increased to reflect anticipated federal apportionments.
- The statewide Local Technical Assistance Program (LTAP) has a work phase change from "SPR" to "Other."
- The statewide Transportation Systems Management Operations (TSMO) program funding is being increased in FY 2023-2024 to accommodate nine statewide initiatives.
- The statewide Road Weather Information Systems (RWIS) project has a scope change to mirror the language in the adopted Ten-Year Transportation Improvement Plan.
- The statewide USGS Orthoimagery project has a scope change to reflect the acquisition of imagery and related services.

Mr. Eppich asked if there are any questions regarding the TIP Amendment prior to closing the public comment period for TIP Amendment #1.

Tammy Zamoyski from Queen City Bike Collective stated support for the completion of South Manchester Rail Trail which is included among the amendments to the TIP and noted the economic and equity benefits of connecting the city via trail facilities.

Motion by Mr. Hall to approve TIP Amendment #1 as presented, seconded by Mr. Griffin. Vote was taken by roll call. Motion carried with Ms. Dusenberry abstaining.

Salem-Manchester-Concord Draft Regional Trails Plan 2021

Senior Transportation Planner Adam Hlasny stated that SNHPC is seeking input on the Regional Trails Plan Update. He explained that updates were made to the existing conditions documentation of trails and included significant outreach to local trail groups.

Mr. Hlasny read the vision statement from the trails plan, "The Regional Trails Plan vision is for an interconnected network of trails that provides safe, equitable active transportation and recreation opportunities to residents and visitors of New Hampshire".

He then highlighted the trail network benefits section of the trails plan by identifying some of the health, safety, environmental, and economic benefits trail facilities provide to the region. Mr. Hlasny went on to present online maps illustrating the project area of the trails plan as well as existing trail facilities and identified gaps in the trail network.

SNHPC Regional Planner Cameron Prolman provided a summary of the outreach activities conducted with stakeholders, running committees, and local trail organizations within the project area. Mr. Prolman noted that each trail group in the region provided an update to the trails plan, highlighting improvements to facilities, recent accomplishments, and goals for the future.

Mr. Hlasny described some of the challenges facing the region's trail network. These include maintenance of facilities, funding, and the use of e-bikes on the trail network among others. The presentation also highlighted the ongoing work to collect data on the trails within the region, primarily through the bicycle and pedestrian counting program. The counting program enables SNHPC to establish daily use patterns and seasonal trends.

Also mentioned was a survey conducted as part of the trails plan update. The survey identified concerns of trails users such as litter and parking access as well as desired improvements, namely maps and signage. Mr. Hlasny concluded by noting all materials for the draft Regional Trails Plan could be found on the SNHPC website and that the period for public comment was opening.

Chairperson Moulton suggested that QR or bar codes could be added to physical maps on trailheads to link to online resources.

Ms. Dusenberry suggested that printed maps from the draft plan be made available to the public.

Ms. Lievens commented that she is happy to see this update and to see the plan elements being implemented throughout the region.

Overview of 2021 SNHPC Fieldwork Season

SNHPC Assistant Planner Monique Duchesne reviewed SNHPC's fieldwork activities. Ms. Duchesne noted there are over 1,200 traffic counting sites within the SNHPC region and that the planning commission will be collecting 400 counts for the 2021 fieldwork season.

She broke down the 2021 traffic counts, explaining that 194 of the 400 counts collected this year will be on behalf of NH DOT and the remaining are collected in contribution to SNHPC's ongoing traffic model database. Ms. Duchesne also highlighted the ability of SNHPC to provide traffic counting services as a form of assistance to member municipalities.

She explained the majority of traffic count data collected is for volume, but SNHPC has the capacity to collect speed counts, vehicle classification counts, and turning movement counts if requested by a municipality. Ms. Duchesne went on to explain how various equipment is used to collect an assortment of counting datasets. She then described SNHPC's work in collecting bicycle and pedestrian data since 2017.

Ms. Duchesne explained SNHPC's participation in the Statewide Asset Data Exchange System, known as SADES. She described the various asset types which can be collected in SADES, including Road Surface Conditions, Pedestrian Facilities, and Stream Crossings. Ms. Duchesne described the uniform process for collection of state using the state's standard protocol which was developed in partnership with NHDOT and UNH's Technology Transfer or "T2" center.

Ms. Salvatore noted her involvement and activity in identifying ADA accessible streets and pointed to the uneven surface of sidewalks as a primary barrier to access for mobility limited individuals. Ms. Duchesne responded by noting the SADES pedestrian facilities protocol has a data attribute for collecting a value for broken or uneven sidewalk surfaces.

Ms. Duchesne concluded the presentation by noting SNHPC staff are ready and willing to work with member municipalities to conduct field data collection for any of the SADES data sets.

ADJOURNMENT

Motion by Mr. Hall to adjourn, seconded by Mr. Herman. Chair Moulton declared the MPO meeting adjourned at 12:27 p.m.

I hereby certify that this is a true and correct copy of the minutes of the June 22, 2021 meeting Metropolitan Planning Organization of the Southern New Hampshire Planning Commission.



Sylvia von Aulock, Executive Director

James Vayo, Project Manager