



Southern New Hampshire Planning Commission

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www.snhpc.org

Notes of the SNHPC METROPOLITAN PLANNING ORGANIZATION

July 25, 2023

11:30 A.M.

Meeting held in-person at the SNHPC office (438 Dubuque Street, Manchester, NH). Virtual participation in the MPO meeting was also accommodated via Zoom.

MEMBERS PHYSICALLY PRESENT

Auburn	Paula Marzloff
Bedford	Bill Jean
Chester	Deborah Munson
Goffstown	Barbara Griffin
Manchester	Peter Capano
Manchester	Don Waldron
Windham	Peter Griffin, Chair
Windham	Edgar Lapointe

MEMBERS VIRTUALLY PRESENT

Bedford	Danielle Evansic
Candia	Rudy Cartier
Derry	Jeff Moulton
Derry	Richard Tripp
Goffstown	Colleen Mailloux
Goffstown	Jacob LaFontaine
Londonderry	Deb Lievens
Londonderry	Arthur Rugg
Londonderry	Lynn Wiles, Alt.
NHDOT	William Rose

NON-VOTING MEMBERS PRESENT

NHDES	Ricky DiCillo
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STAFF PHYSICALLY PRESENT

Sylvia von Aulock	Executive Director
Nathan Miller	Deputy Executive Director
Adam Hlasny	Sr. Transportation Planner
Andrew Lawpaugh	Data Collection Intern
Zachary Swick	Sr. GIS Analyst
Tammy Zamoyski	Regional Planner

STAFF VIRTUALLY PRESENT

Cameron Prolman	Regional Planner
David Tilton	Regional Planner

VOTING REPRESENTATIVE SEATS VACANT

Auburn	
Candia	
Deerfield	
Weare	

MEMBERS ABSENT

Auburn	Jeffrey Porter, Alt.
Bedford	Charlie Fairman
Chester	Dana Theokas, Alt.
Deerfield	Frederick McGarry
Francestown	Alfred Eisenberg, Alt.
Francestown	Gary Schnakenberg
Goffstown	Jo Ann Duffy, Alt.
Hooksett	Denise Pichette-Volk
Londonderry	Jeffrey Penta, Alt.
Manchester	Daniel O'Neil
Manchester	Marcus Ponce de Leon
Manchester	Ray Clement
MTA	Mike Whitten
Manchester Airport	Ted Kitchens
FHWA	Leigh Levine

MEMBERS EXCUSED

Bedford	Daniel Heath
Derry	John O'Connor
Francestown	Linda Kunhardt
Francestown	Jennifer Vadney, Alt.
Londonderry	Brian Battaglia
Londonderry	Suzanne Brunelle
New Boston	Mark Suennen
Weare	Naomi Bolton

CALL TO ORDER

Chair Peter Griffin called the MPO meeting to order at 11:33 AM. A quorum was not present in-person.

ACTION ON MINUTES OF JUNE 27, 2023

Action on the June minutes was tabled due to lack of a quorum.

OLD BUSINESS (none)

NEW BUSINESS

Title VI Program Update

Mr. Miller reviewed the draft SNHPC Title VI Program, noting that it is updated every three years. The draft document was released for a 30-day public comment period on June 23, 2023.

Notable changes in this Title VI Program are the expansion of the SNHPC service area to 21 communities (including those towns in Rockingham Planning Commission region that belong to the Region 8 RCC), and the requirement to translate key documents into French in addition to Spanish.

In response to a question from Mr. Capano, Mr. Miller said the requirement to translate into French is due to the inclusion of Salem and other Rockingham County towns that put the region over the 1,000-person "Safe Harbor" threshold for French speakers with Limited English Proficiency.

In response to a question from Mr. Capano, Mr. Swick noted that there are 62 Census tracts in the SNHPC region, 29 of which are in Manchester.

In response to a question from Mr. Moulton, Mr. Miller noted that there have not been any direct requests for translation in his seven years at SNHPC.

Due to the lack of a quorum, adoption of the Title VI Program Update will be reconsidered at the August 22, 2023 MPO meeting.

SNHPC Region Electric Vehicle Infrastructure Development Plan

Regional Planner Tammy Zamoyski gave a presentation summarizing the Plan, comments/suggestions received from Derry, Goffstown, and Manchester, and how they have been documented in an appendix. There was TAC consensus to recommend adoption of the plan at its June 15, 2023, meeting; the public comment period was extended to July 25.

In response to a question from Ms. Barbara Griffin on whether utility needs for Level 2 or 3 chargers have been considered, Ms. Zamoyski replied that Eversource was consulted during the process re: the availability of adequate power for these stations. Ms. von Aulock added that staff made site visits as well.

Ms. Griffin added that some of the sites may not be appropriate due to limited parking or fire lane issues near buildings. Also, charging sites proposed on private property should be distinguished further.

In response to a question from Mr. Capano re: a limit to how many sites could be identified in each community, Mr. Swick noted that when originally selecting sites, locations with 24-hour surveillance were chosen for safety. He added that this document is very much a broad-brush, first cut at identifying potential locations in the SNHPC region.

Mr. Moulton added that it might be useful to provide ballpark cost estimates for both Level 2 and Level 3 charging infrastructure. This would give municipalities a better idea of the investment needed.

Other Business (none)

ADJOURNMENT

Chair Griffin declared the MPO meeting adjourned at 12:21 PM.

I hereby certify that this is a true and correct copy of the notes of the July 25, 2023 meeting Metropolitan Planning Organization of the Southern New Hampshire Planning Commission.

Sylvia von Aulock, Executive Director

Adam Hlasny, Senior Transportation Planner

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