

**SNHPC**

# Southern New Hampshire Planning Commission

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www.snhpc.org

## Minutes of the SNHPC METROPOLITAN PLANNING ORGANIZATION

May 23, 2023

11:30 A.M.

Meeting held in-person at the SNHPC office (438 Dubuque Street, Manchester, NH). Virtual participation in the MPO meeting was also accommodated via Zoom due to COVID-19.

### MEMBERS PHYSICALLY PRESENT

Auburn	Paula Marzloff
Bedford	Charlie Fairman
Bedford	Bill Jean
Chester	Andrew Hadik
Chester	Deborah Munson
Derry	John O'Connor
Derry	Richard Tripp
Francestown	Linda Kunhardt
Francestown	Gary Schnakenberg
Goffstown	Barbara Griffin
Londonderry	Brian Battaglia
Manchester	Peter Capano
Manchester	Raymond Clement
Manchester	Marcus Ponce de Leon

### MEMBERS VIRTUALLY PRESENT

Bedford (Alt)	Daniel Heath
Candia	Rudy Cartier
Chester (Alt)	Dana Theokas
Goffstown	Jacob LaFontaine
Hooksett	Denise Pichette Volk
Manchester	Daniel O'Neil
Londonderry	Deborah Lievens
Londonderry	Jeffrey Penta, Alt.
Londonderry	Lynn Wiles, Alt.
Londonderry	Arthur Rugg
NHDES	Ricky DiCillo
NHDOT	William Rose

### GUESTS VIRTUALLY PRESENT

Craig Tufts	Central NH RPC
Colleen Mailloux	Goffstown

### STAFF VIRTUALLY PRESENT

Adam Hlasny	Sr. Transportation Planner
David Tilton	Regional Planner
Tammy Zamoyski	Regional Planner

### VOTING REPRESENTATIVE SEATS VACANT

Auburn	
Candia	
Deerfield	
Weare	

### MEMBERS ABSENT

Auburn (Alt)	Jeffrey Porter
Deerfield	Frederick McGarry
Francestown (Alt)	Alfred Eisenberg
Goffstown (Alt)	Jo Ann Duffy
Manchester	Donald Waldron
New Boston	David Litwinovich
Weare	Naomi Bolton
Windham	Peter Griffin
NHDOT FHWA	Leigh Levine
MTA	Mike Whitten
Manchester-Boston Regional Airport	Theodore Kitchens

### STAFF PHYSICALLY PRESENT

Sylvia von Aulock	Executive Director
Nathan Miller	Deputy Executive Director
Linda Moore-O'Brien	Office Administrator
Zachary Swick	Sr. GIS Analyst
Cameron Prolman	Regional Planner
Suzanne Nienaber	Senior Planner
Andrew Lawpaugh	Data Collection Assistant

### MEMBERS EXCUSED

Bedford	Danielle Evansic
Bedford (Alt)	Bryan Lord
Derry	Jeff Moulton
Francestown (Alt)	Jennifer Vadney
Goffstown	David Pierce
Londonderry	Suzanne Brunelle
New Boston	Mark Suennen
Windham	Edgar Lapointe

## **CALL TO ORDER**

Commissioner Bill Jean called the MPO meeting to order at 11:35 AM. A quorum was present in-person.

## **ACTION ON MINUTES OF APRIL 25, 2023**

Motion by Mr. Capano to approve the minutes of April 25, 2023, seconded by Mr. Clement. Motion carried, with Messrs. Fairman, Hadik, Schnakenberg, Penta, Wiles and Ms. Barbara Griffin, Theokas and Pischette-Volk abstaining. The vote was taken by roll call.

## **OLD BUSINESS**

Ms. von Aulock announced there is one spot available if any additional Commissioners wish to attend the Commissioners Convening tomorrow afternoon. Please advise Ms. Moore-O'Brien if you are interested.

## **NEW BUSINESS**

### **SNHPC FY 2023-2026 Transportation Improvement Program (TIP) Amendment #1**

Mr. Miller said the first proposed amendment for the FY 2023-2026 TIP was reviewed in detail at the April MPO meeting. The amendment includes four projects in the SNHPC region.

No comments were received during the 10-day public comment period. Adoption is sought at today's public hearing.

Motion by Mr. Capano to adopt TIP Amendment #1.

Motion seconded by Mr. O'Neil.

Motion carried, with Mr. Ponce de Leon opposed.

### **SNHPC Public Participation Plan**

Senior Planner Suzanne Nienaber stated that a 45-day comment period on the draft SNHPC Public Participation Plan began on May 12, 2023 and runs through June 26, 2023.

Ms. Nienaber noted that active public participation in the transportation planning process is vital to ensuring SNHPC's initiatives reflect the needs and priorities of the communities we serve. SNHPC's Public Participation Plan (PPP) provides a framework to advance meaningful public involvement in the Commission's regional transportation planning efforts. Adherence to the PPP helps SNHPC build trust with community partners, foster equity and inclusion, and comply with federal requirements (e.g. Title VI) to ensure non-discrimination in all aspects of our work.

Ms. Nienaber explained the Public Participation Plan update includes:

- Revised goals to guide SNHPC's public participation efforts and expand access to inclusive public engagement opportunities.
- Strategies to strengthen stakeholder partnerships and ensure their input is reflected in regional planning products, including a summary of public participation approaches SNHPC uses to engage residents. These approaches are organized according to a spectrum of engagement outcomes that include informing, consulting, involving, collaborating, and empowering.
- Performance measures to track, evaluate, and improve our public participation approaches. Performance measures will capture data from tailored outreach activities, surveys, social media, and mobility management outreach and referrals.

Mr. Fairman commented that he recently addressed the Bedford Rotary regarding the TIP, and many were not aware of the SNHPC or its work. He suggested preparing presentations that Commissioners could present to community groups. Organizations (such as SCORE) are often looking for speakers. Mr. Fairman favors the in-person approach.

Mr. Ponce de Leon agrees that SNHPC should use Commissioners to get the word out. He then asked how SNHPC will change if a particular approach is not working. In response, Ms. Nienaber said SNHPC will pivot. Mr. Ponce de Leon noted he shares pertinent housing information with the Manchester Housing Alliance.

Ms. Nienaber said a "Request a Presentation" button may soon be available on the SNHPC website.

Mr. Tripp suggested presenting at the State House. Ms. von Aulock noted SNHPC can only provide education and information and does not do any lobbying.

Mr. Schnakenberg commented that many of the photos in the draft plan do not reflect diversity. Ms. Nienaber agreed.

Mr. Battaglia said it is important that the information be consistent. Local cable TV stations are a potential outlet. Mr. O'Connor mentioned that cable viewership is declining, perhaps YouTube could be an option. Ms. von Aulock stated that recordings of SNHPC meetings are available on YouTube.

Ms. Barbara Griffin reported that SNHPC meetings were previously 60 minutes in length, but increased to 90 minutes to accommodate all topics.

#### **Other Business**

Ricky DiCillo of NHDES said complimentary GREEN YOUR FLEET event registration is available to MPO members. Mr. DiCillo encouraged MPO members to invite decision-makers from their communities (e.g., Town Managers, DPW, School administrators, energy committee members, etc).


GREEN YOUR FLEET is an alternative fuel and electric vehicle event hosted by NHDES and the Granite State Clean Cities to be held on Friday, June 9<sup>th</sup> starting at 8 AM at NH Motor Speedway.

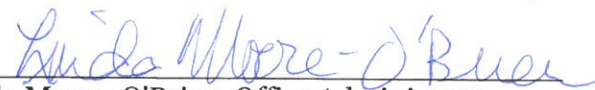
Mr. DiCillo noted that attendees could participate for all or part of the day. There will be a keynote address from the U.S. Department of Energy, lunch, and coffee. Participants will also have an opportunity to test drive vehicles on the racetrack! Mr. DiCillo provided MPO members with instructions for how to register for the event.

#### **ADJOURNMENT**

Motion by Mr. Capano to adjourn, seconded by Mr. Ponce de Leon. Commissioner Jean declared the MPO meeting adjourned at 12:25 PM.

I hereby certify that this is a true and correct copy of the minutes of the May 23, 2023 meeting Metropolitan Planning Organization of the Southern New Hampshire Planning Commission.

  
Sylvia von Aulock, Executive Director

  
Linda Moore-O'Brien, Office Administrator

