



# Southern New Hampshire Planning Commission

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## Minutes of the SNHPC METROPOLITAN PLANNING ORGANIZATION

April 25, 2023  
11:30 A.M.

Meeting held in-person at the SNHPC office (438 Dubuque Street, Manchester, NH). Virtual participation in the MPO meeting was also accommodated via Zoom due to COVID-19.

### MEMBERS PHYSICALLY PRESENT

Auburn	Paula Marzloff
Chester	Deborah Munson
Derry	John O'Connor
Derry	Jeff Moulton
Francestown	Linda Kunhardt
Goffstown	David Pierce
Manchester	Peter Capano
Manchester	Raymond Clement
Manchester	Daniel O'Neil
Manchester	Marcus Ponce de Leon
Windham	Edgar Lapointe

### MEMBERS VIRTUALLY PRESENT

Bedford	Danielle Evansic
Bedford (Alt)	Daniel Heath
Candia	Rudy Cartier
Chester (Alt)	Dana Theokas
Goffstown	Jacob LaFontaine
Hooksett	Denise Pichette Volk
Londonderry	Brian Battaglia
Londonderry	Deborah Lievens
Londonderry	Arthur Rugg
NHDES	Ricky DiCillo
NHDOT	Lucy St. John

### GUESTS VIRTUALLY PRESENT

Matt Baronas	Central NH RPC
Erich Zimmermann	NARC
Jen Cysz	Strafford RPC

### STAFF VIRTUALLY PRESENT

Adam Hlasny	Sr. Transportation Planner
Suzanne Nienaber	Senior Planner
Cameron Prolman	Regional Planner
David Tilton	Regional Planner

### VOTING REPRESENTATIVE SEATS VACANT

Auburn	
Candia	
Deerfield	
Weare	

### MEMBERS ABSENT

Auburn (Alt)	Jeffrey Porter
Bedford	Charlie Fairman
Bedford	Bill Jean
Deerfield	Frederick McGarry
Francestown (Alt)	Alfred Eisenberg
Francestown (Alt)	Jennifer Vadney
Londonderry	Suzanne Brunelle
Londonderry	Jeffrey Penta, Alt.
Manchester	Donald Waldron
Weare	Naomi Bolton
Windham	John Hiltz
NHDOT FHWA	Leigh Levine

### STAFF PHYSICALLY PRESENT

Sylvia von Aulock	Executive Director
Nathan Miller	Deputy Executive Director
Linda Moore-O'Brien	Office Administrator
Zachary Swick	Sr. GIS Analyst
Tammy Zamoyski	Regional Planner

### MEMBERS EXCUSED

Bedford (Alt)	Bryan Lord
Chester	Andrew Hadik
Derry	Richard Tripp
Francestown	Gary Schnakenberg
Goffstown (Alt)	Jo Ann Duffy
Goffstown	Barbara Griffin
Londonderry	Lynn Wiles, Alt.
New Boston	David Litwinovich
New Boston	Mark Suennen
Windham	Peter Griffin
MTA	Mike Whitten
Manchester-Boston Regional Airport	Theodore Kitchens

## **CALL TO ORDER**

Treasurer Pierce called the MPO meeting to order at 11:30 AM. A quorum was present in-person.

## **ACTION ON MINUTES OF MARCH 21, 2023**

Motion by Ms. Kunhardt to approve the minutes of March 21, 2023, seconded by Mr. O'Connor. Motion carried, with Ms. St. John abstaining. The vote was taken by roll call.

## **OLD BUSINESS** (none)

## **NEW BUSINESS**

### **SNHPC FY 2023-2026 Transportation Improvement Program (TIP) Amendment #1**

Mr. Miller noted this is the first proposed amendment for the FY 2023-2026 TIP. This amendment includes four projects in the SNHPC region.

Mr. Miller stated the draft amendment will be released on May 8<sup>th</sup> followed by a 10-day public comment period. Adoption will be sought at the May 23<sup>rd</sup> MPO meeting (which will also serve as the public hearing).

1. Candia #41592 (NH 27/NH 43/Raymond Road Improvements) - Add PE phase funding FY 2024 and FY 2025 to accommodate the design schedule for the project.
2. Manchester #42886 (Construction of Roundabout at River Road/Bicentennial Drive) – Move a portion of PE phase funding from FY 2023 to FY 2024 and move CON phase funding to FY 2025 accommodate the anticipated schedule for the project.
3. Statewide #44196 – Addition of a new project for the development of a statewide Resilience Improvement Plan.
4. Statewide Program PAVE-T1-RESURF – Change the scope of the program from “Resurface Tier 1 Highways” to “Preservation of Tier 1 Highways”.

Mr. Miller said the amendment will be posted on the SNHPC website and included in the next meeting packet in advance of the May 23<sup>rd</sup> public hearing.

Ms. Kunhardt asked about the scope and purpose of a Resilience Improvement Plan. Mr. Miller said that this is defined in the U.S. DOT's guidance materials for the newly established Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) program. Mr. Miller said he would provide Ms. Kunhardt with a copy of the guidance document.

In response to a question from Mr. Capano regarding the timeline and match funding for the River Road/Bicentennial Drive roundabout, Mr. Miller said the match funding is to be provided by the Derryfield School and moving the construction phase funding to 2025 is an advancement of the project timeline.

### **2023 Bike Month Preview**

Regional Planner Tammy Zamoyski reported that National Bike Month has been celebrated since 1956. NHDOT has assisted in promoting NH Bike Month.

Ms. Zamoyski shared the calendar of events for NH Bike Month, which includes bike valet service at Manchester's Taco Tour on May 4; covered bike parking at the Exit 5 Park & Ride during May; bike rodeos, tours, trail events and more.

Ms. Zamoyski CommuteSmartNH's spring challenge coincides with Bike Month. The spring challenges encourages commuters to try options to single-occupant vehicle travel. Ride matching is available for carpooling. Ms. Zamoyski also noted that April is distracted driving month.

In response to a question from Mr. LaPointe, Ms. Zamoyski confirmed that e-bikes riders are allowed to participate in NH Bike Month events.

Mr. O'Neil mentioned trailside breweries may be sponsoring an event also.

Mr. Pierce stated the Goffstown Selectboard authorized a route connection between the Goffstown Rail Trail and the New Boston Rail Trail.

### **Climate Workshop Update and Case Study Opportunity**

Senior Planner Suzanne Nienaber stated that in the SNHPC region, the greatest climate change concern is greater frequency of heavy rainfall, resulting in a higher risk of flooding. SNHPC is working on a Climate Action Toolkit focused on addressing infrastructure vulnerability, with particular attention to roadway adaptations.

Ms. Nienaber noted that this effort builds on SNHPC's 2020 Regional Vulnerability Assessment, which analyzed the region's most vulnerable stream crossings (culverts and small bridges). Next steps include:

- Expanding technical analysis (map vulnerabilities).
- Providing implementation guidance via the forthcoming toolkit.
- Advancing collaboration to support ongoing climate planning efforts.

Ms. Nienaber reported that, on April 11<sup>th</sup>, SNHPC hosted a hybrid Regional Climate Workshop at the Derry Municipal Center. The event featured discussion of climate concerns, collaboration, and access to resources. The agenda for the event was guided by a Climate Champions stakeholder group that includes participants from Bedford, Chester and Derry.

Ms. Nienaber noted that a recording of the event is available at <https://derrycam.org/rcw23/>. Representatives from the Federal Highway Administration spoke about PROTECT formula funding, and a panel on climate leadership and collaboration included representatives from The Nature Conservancy, UNH, and other RPCs. Participants at the workshop weighed in on a menu of draft roadway adaptation strategies that will be incorporated into the Toolkit. Key themes included:

- Design and engineering- updating roadway design standards.
- Environmental- considering wetlands and green infrastructure.
- Operations and maintenance- replacing and maintaining bridges and culverts.
- Outreach and collaboration- training and public outreach (e.g. keeping driveway culverts clear).
- Data collection, analysis, planning and policies- ensuring good data is available to support decision making.

Ms. Nienaber advised that SNHPC will incorporate input from the workshop to develop the Climate Action Toolkit. In addition, she will be reaching out to various stakeholders in the region to: 1) develop a case study / corridor analysis through a facilitated work session; and 2) gather practitioner insights to help illustrate toolkit content.

Mr. Pierce thanked SNHPC for leading this effort and noted that the photo on Slide 3 showing granite blocks on the culvert pipe is a great illustration of why engineering and planning is needed.

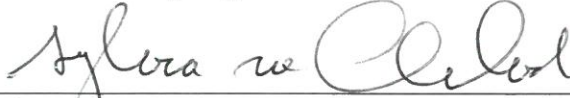
Ms. Nienaber was thanked for her presentation.

**Other Business** (none)

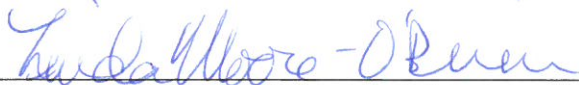
**ADJOURNMENT**

***Motion by Mr. Capano to adjourn, seconded by Mr. Ponce de Leon. Treasurer Pierce declared the MPO meeting adjourned at 12:15 PM.***

I hereby certify that this is a true and correct copy of the minutes of the April 25, 2023 meeting Metropolitan Planning Organization of the Southern New Hampshire Planning Commission.



Sylvia von Aulock, Executive Director



Linda Moore-O'Brien, Office Administrator