



Meeting Notes of the
SNHPC MPO Technical Advisory Committee (TAC)
March 16, 2023

Southern New Hampshire Planning Commission/Zoom

VOTING MEMBERS PRESENT

Bruce Thomas, Chair – Hooksett
Kristen Clarke – Manchester DPW
Jason Cleghorn – Manchester Planning
Andrew Hadik – Chester
Becky Hebert – Bedford
Nancy Michels – Derry/Londonderry CoC
Lucy St John – NH DOT
George Sioras – Derry
Mark Suennen – New Boston
Sylvia von Aulock – SNHPC
Tracey Whitehead – MTA/CART

OTHERS PRESENT

Leigh Levine – FHWA NH

BOLD indicates in-person attendance

SNHPC STAFF PRESENT

Nate Miller, Deputy Executive Director
Benjamin Herbert, Mobility Manager
Adam Hlasny, Sr. Transportation Planner
Suzanne Nienaber, Senior Planner
Cam Prolman, Regional Planner
David Tilton, Transportation Planner

MEMBERS ABSENT

Tom Clow – Weare
Jo Ann Duffy – Goffstown
Linda Kunhardt – Francestown
Tom Malafronte – MHT Airport
Steve Rollins – Deerfield

MEMBERS EXCUSED

Ricky DiCillo – NHDES
Cole Riel – Greater Manchester CoC

1. Call to Order/Introductions


Chair Bruce Thomas called the meeting to order at 9:32 AM.

2. Review of meeting notes of February 16, 2023

This item was tabled due to lack of an in-person quorum.

3.1 FY 2025-2034 Ten-Year Plan Priorities

Mr. Nate Miller summarized the slate of Ten-Year Plan projects, as prioritized in November 2022 to fit into the SNHPC allocation of \$10.558 million. He noted that the Londonderry Rail Trail project came off the list, as it will receive funding through the Congestion Mitigation Air Quality (CMAQ) program instead. He also added that the assumed inflation rate has increased from 2.8% to 3.7%.

| SNHPC Ten-Year Plan Initial Project Priorities | | | | | |
|--|--|--|-----------------------------|---|--|
| Initial Priority | Community | Project Scope | Project Cost (Current Year) | Project Cost (Current Year with NHDOT Indirect Costs) | Project Cost (Inflation Adjusted to Year-of-Expenditure) |
| High  | Bedford | NH Route 101 Corridor Study Update (<i>Wallace Road to Amherst Town Line</i>) | \$300,000 | \$330,000 | \$434,956 |
| | Manchester | Exit 8/Wellington Road Improvements (<i>Capacity Improvements Incl. Limited Bicycle Lanes</i>) | \$4,124,000 | \$4,536,400 | \$5,979,192 |
| | Deerfield | Roundabout Conversion (<i>NH Route 107/Church St./Candia Rd.</i>) | \$1,557,000 | \$1,712,700 | \$2,257,420 |
| | Londonderry | Phase 7 of the Londonderry Rail Trail | \$641,000 | \$705,100 | \$929,355 |
| | Subtotal (Initial Project Priorities) | | | | \$9,600,923 |
| | SNHPC FY 2025-2034 Ten-Year Plan Regional Allocation | | | | \$10,558,160 |
| | Difference | | | | \$957,237 |
| | Additional Projects Under Consideration Beyond Regional Allocation | | | | |
| | Bedford | NH Route 101 Multiuse Path | \$3,110,000 | \$3,421,000 | \$4,509,041 |
| | Windham | Windham Greenway Trail Improvements (<i>West of I-93 Segment Only</i>) | \$1,528,000 | \$1,680,800 | \$2,215,375 |

Absent a quorum, there was a consensus of those members present to recommend approval of SNHPC's Ten-Year Plan priorities to the MPO at its March 21, 2023 meeting.

3.2 Public Participation Plan Update

Ms. Suzanne Nienaber gave a presentation on SNHPC's Public Participation Plan (PPP) and related performance measures. Ms. Sylvia von Aulock noted that it is always a challenge to get public involvement despite considerable efforts.

Mr. George Sioras noted that for the recent Derry Master Plan update, town staff went out into the community to physically meet people where they were, including Pinkerton High School, Veterans Hall elderly programs through the Derry Recreation Department, and both local libraries.

The PPP update will go through a 45-day public comment period later this spring.

3.3 FY 2024-2025 Unified Planning Work Program (UPWP)

Ms. Miller summarized the SNHPC's FY24-25 UPWP, noting that there have been increases in several funding streams due to the passages of the IIJA/BIL. There are 34 individual tasks within 5 overarching categories: Administration/Training, Policy & Planning, Public Involvement/Coordination, Plan Support, and Technical Assistance/Support.

Mr. Mark Suennen noted that it is best for member communities to make requests to SNHPC now if any assistance is anticipated over the FY24-25 timeframe.

4. Other Business

Ms. von Aulock introduced Mr. David Tilton, SNHPC's newest staff member. Mr. Tilton gave a brief introduction.

Chair Thomas announced that Hooksett Town Planner Nicholas Williams is leaving; the position has been advertised.

5. Adjournment

The meeting stood adjourned at 10:38 am.

Next meeting: April 20, 2023