

# Consolidated Manchester/ Derry-Salem [R8] Regional Coordination Council

**Tuesday, February 14, 2023**

Hybrid: SNHPC/Zoom

## MEETING MINUTES

**ATTENDEES** (*\* indicates attendance via Zoom, **BOLD** indicates RCC member*):

**Mike Whitten, Chair - MTA**

**Tim Diaz - RNMOV**

Benjamin Herbert - R8 Mobility Manager

Lisa Ludwigsen - Easterseals NH

**George Sioras - Derry**

**Tracey Whitehead - CART**

**James Wilkie - CareGivers NH**

**John Wilson - Citizen Member**

**Kelly Wood - Easterseals NH**

**Scott Bogle - RPC**

**Nate Miller - SNHPC\***

Sylvia von Aulock - SNHPC

Adam Hlasny - SNHPC

### **1. Call to Order**

Chair Mike Whitten called the meeting to order at 11:01 AM.

### **2. Action on Minutes of January 31, 2023**

***Motion by George to approve January 31 minutes, seconded by Scott and approved unanimously.***

### **3. 2024-2025 FTA 5310 Work Session (continued from 1/31)**

Nate reviewed proposed subrecipient rates for FY 2024-25.

- MTA: **\$52 per hour, \$54 per trip** (unchanged since FY 2022-23)
- Easterseals: **\$56.80** (18% incr. from \$48.12 in FY 2022-23)
- RNMOV: **\$56.56** (27% incr. from \$44.59 in FY 2022-23)

Kelly and Tim summarized detailed versions of their organizations' increased rates.

***Motion by George to endorse rates as amended, seconded by Scott and carried unanimously.***

There was a continued discussion around Activity 4: CART Nutrition Shuttle and demand-response service. Chair Whitten summarized the discussion from a recent subcommittee meeting to flesh out this potential project.

- The subcommittee's idea was that since both RNMOV and Easterseals currently lack driver availability to take on additional work, an expansion of Derry's CART service on both evenings and weekends would make sense.
- At MTA's hourly rates, the \$98,214 of federal funding available would buy approximately 2,360 hours of service.
- Schedule-wise, extending service by 3.5 hours per weekday (4:30-8:00pm) with two vehicles over 253 service days would consume 1,771 hours.
- Initiating 8 hours of Saturday service (including 1 hour deadhead for the driver) with one vehicle over 52 days results in 416 hours of total weekend service.

- The grand total would be 2,187 hours of new CART service in Derry. This amount leaves \$7,235 in federal funding on the table.

Scott suggested monitoring the performance of the Derry extended service pilot program in year one of the 5310 contract and potentially increase service to the Vic Geary Center in Plaistow with remaining funds in year two.

Sylvia added that she recently talked with New Boston stakeholders, who may wish to increase the 15 ride per month limitation to 20 rides per month. Nate calculated that that increase would consume approximately \$3,000 of the leftover \$7,235.

There was some uncertainty about whether \$4,500 from a CART transfer would be available to allocate. If so, both RNMOV and Easterseals expressed interest in the funding to augment their Vic Geary and dispatch/call center projects, respectively. There was some discussion regarding the percentage of funding being spent in the eastern (RPC) part of the region, including Sandown, Danville, Hampstead, and Plaistow. Sylvia emphasized that Ben has been meeting with towns and stakeholders across the region, and that those present could feed him further contacts for outreach into some of the smaller eastern towns.

There was consensus that the \$4,500 should be allocated to Easterseals given the relative simplicity of removing it, should it not be available from CART. The remainder (\$2,736) would be used to bolster the RNMOV Vic Geary Center service.

Nate reminded the group that a formal motion to finalize the projects will come in two weeks' time, at the February 28, 2023 public hearing.

***Motion by James to refer the nine projects as outlined to the public hearing on February 28, seconded by George and carried unanimously.***

Nate briefly reviewed the public notice for the upcoming public hearing that will be run in the 2/17 Union Leader. There were no further comments from RCC members.

Sylvia noted that Ben is drafting the next Mobility Management newsletter and seeking input from RCC members. Ben added that members will hear from him soon regarding performance indicators.

#### **4. Next Meeting**

The next RCC meeting - a public hearing to officially approve the FY24-25 program of projects will be held on **Tuesday, February 28, 2023, at 1:00PM.**

***Motion by George to adjourn, seconded by Tim. Meeting stood adjourned at 12:21 PM.***