

# Consolidated Manchester/ Derry-Salem [R8] Regional Coordination Council

**Thursday, October 11, 2022**

**Hybrid: SNHPC/Zoom**

## MEETING NOTES

**ATTENDEES** (\* indicates attendance via Zoom, **BOLD** indicates RCC member):

**Fred Roberge, Chair - Easterseals NH**  
Benjamin Herbert - R8 Mobility Manager  
Lisa Ludwigsen - Easterseals NH\*  
Teri Palmer - State Mobility Manager  
**George Sioras - Derry**  
Tracey Whitehead - CART  
**Mike Whitten - MTA**

**John Wilson - Citizen Member**  
**Scott Bogle - RPC\***  
**Nate Miller - SNHPC**  
Carl Eppich - SNHPC  
Sylvia von Aulock - SNHPC  
Adam Hlasny - SNHPC

### **1. Call to Order**

Absent a quorum, Chair Fred Roberge began the gathering of those present at 1:07 PM.

### **2. Action on Minutes of August 16, 2022**

The minutes were tabled.

### **3. FY 2022 Section 5310 Status Update**

Nate noted that there will be a new spreadsheet for FY23. He also reminded those present that semiannual DBE reporting from April 1-September 30, 2022, is due by November 1, 2022. Adam agreed to forward Nate's slides to the RCC membership.

### **4. Mobility Manager Update**

Ben updated those present with a list of his tasks/accomplishments during the last two months of mobility management, which has included attending the CTAA Small Urban Network Conference, conducting stakeholder meetings, DEI training, creating a new page on the SNHPC website, and drafting a Region 8 RCC newsletter.

There was a discussion about the newsletter, with RCC members providing feedback:

- Provide snapshots of data from different transit agencies
- Show the COVID recovery period (FY20-present) rather than including pre-COVID ridership decline
- Include the Statewide Mobility Manager as a resource
- Note what MTA and other providers are doing to respond to language interpretation needs among clients
- Include video content (i.e. interviews) from riders/clients, as long as they give consent
- Profiles of riders or would-be riders could also be useful to humanize newsletter content
- Highlight ServiceLink/NH 211

## **5. 2022 Coordinated Plan Update**

Carl asked if RCC members had any specific questions/comments on the plan. It was adopted by the SNHPC MPO on 9/27/22 and will be brought before the RPC MPO on 10/12/22.

Scott and Carl pointed out that recommendations were written broadly to keep options open for potential projects moving forward. The next step will be to take a closer look at recommendations and prioritize how Ben's Mobility Manager workplan develops over the next 6 months to a year.

## **6. Potential Revisions to RCC Bylaws**

There was a discussion around Ben's status on the RCC, and whether a Mobility Manager could/should become a voting member. The fact that he is employed by the SNHPC could make such an arrangement a conflict of interest. Despite this, he represents a broader group of communities beyond SNHPC boundaries. Teri said there have been questions about this very issue statewide, and Fred added that this is a valid discussion to bring to the SCC for guidance/oversight.

Quorum size was also discussed. Scott said that it makes sense to reduce the in-person quorum from seven to five. This is another topic that can be brought up at SCC.

Finally, adding language about the roles/duties of the Mobility Manager was suggested.

## **7. Other Business**

Scott said that the Statewide Committee on Aging (SCOA) is recruiting agencies to write letters of support to GOFERR for the Statewide Transportation Needs Assessment. In the absence of a quorum, there was consensus among those present to support a letter from the RCC, which will be drafted by Scott and Sylvia. Fred suggested that if it must be sent immediately, councilmembers who are not present could be contacted via email to gauge further support.

## **8. Next Meeting**

The next full RCC meeting will be held sometime in December. Given the forthcoming FTA 5310 contract cycle, there will likely be a need for three meetings prior to February 2023. The February meeting will be advertised as a public hearing for the proposed new program of projects.

***Gathering of those members present concluded at 2:43 PM.***