Consolidated Manchester (R8)/ Derry-Salem (R9)
Regional Coordination Council

Tuesday, August 25, 2020
Via Zoom (Scott Bogle, Host)

MEETING MINUTES

ATTENDEES:
Fred Roberge, Chair – Easterseals NH         George Sioras – Derry
Mike Whitten – MTA                           James Wilkie – CareGivers NH
Lisa Ludwigsen – Easterseals NH              Scott Bogle – RPC
Rick Hartung – Hampstead                     Nate Miller – SNHPC
Laurie Makarawicz – MTA/CART                Sylvia von Aulock – SNHPC
Richard O’Shaughnessy – Salem Caregivers    Adam Hlasny – SNHPC
Debra Perou – RNMOW

1. Call to Order
Chair Fred Roberge called the meeting to order at 2:04 PM. He read a statement pursuant to Executive Order 2020-04 authorizing the RCC to meet electronically.

2. Action on Minutes of June 23, 2020
Motion by Scott to approve June minutes, seconded by Richard and approved unanimously.

3. FY2020 Closeout Items
Nate gave an update on the expenditures and services provided during FY20. While some projects were slightly over budget and some slightly under, there was a net balance of $12,270 at the end of FY20. This balance is eligible for carryover into FY21.

After some discussion around the best way to deploy this funding, it was decided that service providers would email Nate and Scott with their thoughts by September 11, 2020. This item will remain on the agenda at the next RCC meeting.

James summarized CareGivers’ volunteer driver program, noting that it has been flourishing since COVID (contrary to the trends seen from other VDPs). Facebook advertising has provided the best bang for the buck, and dialysis and grocery-related trips have been on the increase. At the end of FY20, CareGivers had 96 individuals providing rides. Potential future expansion will include New Boston, and potentially Nashua and Concord.

Scott suggested the possibility of centralizing VDP recruitment and having CareGivers (Catholic Charities) coordinate all VDP activities, including those in Salem and potentially Derry. James said he would check in with his organization to see if this might be feasible.

Scott added that a new transportation directory combining resources from both Region 8 and Region 9 could be another use of carryover funding. In response to a question from Mike, Nate noted that MOUs may have to be amended.
4. **FY 2021 Compliance Items**
Nate said that he has sent draft MOUs to all subrecipients for signatures.

He also mentioned that each provider must have an updated Title VI program. James mentioned that he and Adam had been struggling with how to adopt a template centered on busses to a VDP. Nate said that perhaps James could sit down with SNHPC staff for further discussion soon. Fred and Debra offered to send their organizations' Title VI plans to James for reference. Nate added that since the region has crossed the threshold for Spanish-speaking population, a Language Assistance Plan is required as part of the Title VI plan updates.

5. **FY 2021 Outreach Items**
Fred said that it is time for Easterseals to sit down and reassess its Mobility Management project and how it will look over the next couple years, including whether consultants may be engaged to assist in this work. He will continue to research Maine's Mobility Management efforts with Zoe Miller and discuss at the September or October SCC meeting. The item will also be discussed further at the next RCC meeting.

Discussions about the VDP survey and other regional outreach efforts were tabled due to lack of time.

6. **Other Business**
Scott said that there is not much of an update on the upcoming joint Coordinated Plan. It will remain on the agenda for the next RCC meeting.

Fred said that NH Department of Health and Human Services committing a staff member (Jean Patenaude) to represent the agency on the SCC has been an exciting development. He mentioned the Volunteer Driver Forum spearheaded by AHA Transportation Workgroup that was postponed from August 24 to August 31, 2020. He added that Transport NH has been compiling COVID resources for transportation providers in New Hampshire.

7. **Next Meeting**
The next regularly scheduled meeting will take place on **October 27, 2020, 2:00pm**. It was noted that the next meeting will have a hard stop at 3:30, as the CART Advisory Committee will be meeting directly afterwards. Scott volunteered to take minutes, as Adam will be unavailable.

**Meeting stood adjourned at 3:58 PM.**