Meeting Notes of the Regional Coordination Council – Region 8
January 8, 2019

Southern New Hampshire Planning Commission
438 Dubuque Street
Manchester, NH

ATTENDEES:
Mike Whitten (Chair) – MTA
Jo Ann Duffy – Goffstown
Nicholas Williams – Hooksett
Abby Reeves – Hooksett
Elida Gagne – SJCS/Meals on Wheels

Laurie Makarawicz – MTA/CART
Fred Roberge – Easterseals NH
James Wilkie – CareGivers Inc.
Nate Miller – SNHPC
Adam Hlasny – SNHPC

1. CALL TO ORDER
Chair Mike Whitten called the meeting to order at 11:02 AM.

2. PUBLIC COMMENT
There was no public comment.

3. ACTION ON THE MINUTES OF September 18 & November 20, 2018
Motion by Fred Roberge to approve September 18 minutes, seconded by Laurie Makarawicz and approved unanimously with Jo Ann Duffy abstaining.

Motion by Laurie to approve November 20 minutes, seconded by Chair Whitten and approved unanimously with Jo Ann & Fred abstaining.

4. OLD BUSINESS
Nate Miller informed those present that SNHPC has executed a new MOU with CareGivers/Catholic Charities. As of 1/1/19, their volunteer driver recruitment program is back up and running.

5. NEW BUSINESS
5.1 FTA 5310 Capital Application Public Hearing
Chair Whitten opened the public hearing. As there were no members of the public present, Jo Ann Duffy made a motion to close the hearing, seconded by Nicholas Williams and approved unanimously.

Nate Miller summarized the potential project that involves MTA taking the lead and working with the Towns of Hooksett and Goffstown to apply for a 12-passenger cutaway vehicle in the amount of $130,000. Of this amount, 85% is covered by FTA funds, and 7.5% by NH DOT. The remaining 7.5% ($9,750) will be split evenly between the two towns.
Motion by Jo Ann Duffy to support the MTA’s Hooksett/Goffstown project proposal on behalf of the RCC, seconded by Nicholas and approved unanimously. SNHPC staff will provide a letter to MTA acknowledging the RCC’s support in advance of the January 17, 2019 deadline.

Fred gave an Easterseals status update, noting that ESNH is in a transition period but will continue to work with MTA and CART to improve coordination in the region. While they are not requesting a 5310 vehicle for FY 2020, they may do so again in future years.

5.2 Discussion of Potential FY 2020 FTA 5310 Formula/Purchase of Service Activities
Nate Miller reported that for FY 2020, the Section 5310 Formula and POS funding pots have been combined into one. Region 8’s overall 5310 funding has increased by 5%, to a total of $239,648 for the next one-year contract running from July 1, 2019 through June 30, 2020.

He distributed a rough draft of potential projects and amounts for FY 2020, noting that details of the New Boston project are still uncertain; it is unknown whether there is local financial support in the community to match the 5310 funds. If this project falls through, Nate said that it might be most appropriate to award the ~$10,000 to Easterseals Mobility Management in an attempt to restore the funding levels from FY 2017.

There were some concerns about the idea of reducing Hooksett Shopper Shuttle service, despite its duplicative nature. Mike Whitten advised that Hooksett has several options, including continuing to overmatch the Hooksett Shuttle to leverage more federal funding for the Shopper Shuttle; more details can be hashed out prior to the February RCC meeting.

5.3 SCC Update
Fred said that the only SCC item of note was the postponement of the oversight/risk management SCC/RCC meeting from February to April or May. He mentioned that on March 7, there will be a day-long training broken into various subparts, including driver recruitment and volunteer driver programs.

6. OTHER BUSINESS
There was no other business.

7. NEXT MEETING
The next meeting is scheduled for February 19, 2019, 11am at SNHPC.

ADJOURN
Meeting stood adjourned at 12:33 PM.