



# 2019 City of Manchester Report

## By Southern New Hampshire Planning Commission

The Southern New Hampshire Planning Commission (SNHPC) has a wide range of services and resources available to help member communities with a variety of land use planning and transportation challenges and concerns. Each year, with the approval of appointed representatives, the Commission's skilled staff designs and carries out programs of regional significance mandated by New Hampshire and federal laws or regulations, as well as local projects which pertain more exclusively to a specific community.

Technical assistance is provided in a professional and timely manner by staff at the request of the Mayor, City Departments, Land Use Boards, and/or Board of Aldermen. The Commission conducts planning studies and carries out projects of common interest and benefit to all member communities; keeps officials apprised of changes in planning and land use regulation; and in conjunction with the New Hampshire Municipal Association, offers annual training workshops for Planning Board and Zoning Board members.

In the past year, it has been the Commission's pleasure to assist the City of Manchester with conducting traffic counts, assisting the City of Manchester Department of Public Works and their consultant, Fuss & O'Neill in developing a U.S. Department of Transportation (USDOT) Better Utilizing Investments to Leverage Development (BUILD) grant application, as well as with developing a successful Congestion Mitigation and Air Quality (CMAQ) grant application for a \$1.0 Million project to improve traffic flow and add northbound turning capacity at the intersection of South Willow Street and Weston Road.

The following outlined table details services performed for the City of Manchester during the past year and includes both hours worked specifically for the City and for projects involving multiple municipalities. In the latter case, the total hours spent by SNHPC staff are divided equally by the number of communities, resulting in time allotment attributed to each of the communities. Examples of a regional project are the development of the New Hampshire Department of Transportation (NHDOT) Ten- Year Transportation Improvement Plan and the organization of a legislative event for NH Legislators and local officials in the SNHPC region.

No.	Hours	Project Description
1.	452.7	Conducted a Qualifications Based Selection process and contracted a consultant team to lead the planning and design process. Developed an interactive project information webpage to facilitate community engagement and input throughout the design process. Coordinated stakeholder interviews and data collection with municipal staff, community stakeholders, transit providers, and the lead consultant design team. Implemented two out of seven technical committee meetings. Developed materials for the major public engagement event planned for January 31st.
2.	416.4	Performed traffic counts at 100 sites in the City.
3.	160.5	Provided planning, mapping and other technical support for to the Manchester Transit Authority (MTA).

4.	72.5	Assisted the City of Manchester Department of Public Works and their consultant, Fuss & O'Neill, in developing a U.S. Department of Transportation (USDOT) Better Utilizing Investments to Leverage Development (BUILD) grant application to improve pedestrian connections across Granite Street, extend South Commercial Street to Elm Street, develop a multimodal transportation corridor on the retired Manchester-Lawrence railbed, and improve the intersection of Queen City Ave/Cilley Road/South Willow Street.
5.	60.9	Conducted 3 culvert field assessments in the City of Manchester for ongoing development of the Regional Vulnerability Assessment, including meetings with road managers to discuss local risk factors and need for additional documentation of stream crossings; followed by SNHPC field survey of high-priority stream crossings.
6	40.75	Provided assistance to Bike Manchester's efforts to increase its presence in the city and beyond, especially by coordinating bike-to-work week event downtown in May and staying up-to-date on other initiatives taking place in New Hampshire, New England, and throughout the region.
7.	34.5	Assisted the City of Manchester Department of Public Works in developing a successful Congestion Mitigation and Air Quality (CMAQ) grant application for a \$1.0 Million project to improve traffic flow and add northbound turning capacity at the intersection of South Willow Street and Weston Road.
8.	25	Conducted four pedestrian counts in the City of Manchester on the Piscataquog Rail Trail, at City Hall and at Veteran's Park.
9.	23.75	Researched potential methods of assisting the City of Manchester with a sidewalk analysis project including performing sample SADES data collection fieldwork.
10.	24.5	Leveraging grant funds awarded by Eastern Bank, SNHPC continued to work with substance-abuse collaborative professionals, planners, police, and fire chiefs to learn more about long-term recovery needs for people battling substance use disorder.
11.	21.5	Continue to work with various Manchester City Departments on a wide variety of programs such as Attending the City of Manchester's master planning public engagement events, provided technical assistance with the transportation elements of the event, gathered input on behalf of the masterplan via an SNHPC hosted on "On-The-Table" discuss around issues of transportation. Provided the City with a synopsis of input and common themes from the SNHPC event.
12.	14.5	Attend six Manchester Connects meetings to provide technical assistance for transportation related initiatives. Host two meetings with SNHPC as the meeting venue.
13.	10	Assisted the city in preparing for the 2020 Census by partaking in the Participant Statistical Area program, New Construction program, and statewide Complete Count Committee on behalf of the city.
14.	6.5	Provided assistance to and attended a presentation by Urban3 hosted by the Orbit Group on the concept of value per acre as an analysis tool when considering the merit of a development proposal.
15.	84.8	Began the Congestion Management Process Plan update for the SNHPC region.
16.	33.2	Implemented the Becoming Age-Friendly Pilot Program Phase III and began Phase IV: Continued outreach and pilot program efforts with community representatives and staff. In November SNHPC hosted a statewide forum on age-friendly housing opportunities in New Hampshire.
17.	31.2	Continued the development of the SNHPC Public Participation Plan.
18.	25.8	Compiled building permit data and certificate of occupancy permit records to record dwelling unit totals from all municipalities in the region.
19.	17.2	The FY 2019-2022 Transportation Improvement Program was developed and approved.

20.	12.6	Coordinated with the Partnering for Performance NH (PFPNH) workgroup to develop and adopt regional safety, infrastructure condition, and freight transportation performance targets.
21.	12.6	Represented the Commission on the MS4 Storm Water Coalition and helped with regional coordination of MS4 Efforts.
22.	12.3	Continued updating the SNHPC Regional Transportation Plan.
23.	11.6	Represented the interests of the City on the Region 8 Regional Coordinating Council for the Statewide Coordination of Community Transportation Services Project.
24.	11.6	Provided assistance to the Statewide Coordinating Council for Community Transportation (SCC).
25.	11	Conducted outreach to municipalities for the development of Road Safety Audit (RSA) and Highway Safety Improvement Program (HSIP) funding applications to the NHDOT.
26.	9.7	Continued work with the Environmental Protection Agency (EPA) Brownfields Region-wide Assessment Grant for environmental studies and investigations to help move contaminated sites to clean up, redevelopment and reuse.
27.	8.3	Provided monthly information to the Planning Board regarding upcoming meetings, project and grant updates, webinars and other training opportunities through the planning commission's quarterly Newsletters, monthly Media Blasts and periodic E-Bulletins.
28.	8.1	Met with business owners and local community groups throughout the region to share information on the availability of SNHPC's complete streets demonstration materials, and services such as design, installation, and staffing of demonstration projects.
29.	7	Coordinated with regional municipalities and the NHDOT to develop the 2019-2028 Ten-Year Transportation Improvement Plan.
30.	6.8	Participated in the Complete Streets Advisory Committee; organized a region-wide forum and provided feedback for the NHDOT State Bicycle/Pedestrian Plan.
31.	6.3	Provided detailed analysis of survey results from the State Plan on Aging prepared by NHDHHS.
32.	6.2	Developed an interactive map of volunteer driver services in the State of New Hampshire.
33.	2.8	Continued updating the regional travel demand model, which is used to forecast traffic volumes on roads in throughout the region.
34.	1.5	Coordinated the establishment of regional transportation performance measures through Partnering for Performance NH (PFPNH) workgroup.
35.	1	Organized and facilitated the Legislative Event "Tiny Homes in New Hampshire" for NH Legislators and local officials in the SNHPC region.

City of Manchester Representatives to the Commission

Daniel P. O'Neil  
Peter D. Capano  
Raymond P. Clement  
Kevin McCue, Alternate

**Executive Committee Member:** Raymond P. Clement

