



2021 Town of Hooksett Report by Southern NH Planning Commission

The Southern New Hampshire Planning Commission (SNHPC) provides a wide range of services and resources to help member communities with a variety of land use planning and transportation challenges. Each year, with the approval of appointed representatives, the Commission's skilled staff designs and carries out programs of regional significance mandated by New Hampshire and federal laws or regulations. The Commission also works with Community staff, land use board volunteers, and governing boards on a variety of local projects.

Often, community stakeholders request assistance from SNHPC for traffic, pedestrian, and bicycle counts, grant assistance, specific studies, mapping, and facilitation services. Technical assistance is provided in a professional and timely manner as SNHPC carries out projects of common interest and benefit to all member communities; keeps officials apprised of changes in planning and land use regulations; and in conjunction with the New Hampshire Municipal Association, offers annual land use training workshops.

In 2021, the Commission provided the Town of Hooksett with assistance on a number of local planning efforts including:

- Providing technical assistance for the Hooksett Town Council. SNHPC staff researched other New Hampshire town council governments and town charters, provided case studies, interviewed other municipal staff throughout New Hampshire, and provided an informational memorandum to the Hooksett Town Council.
- Conducting traffic counts and providing pedestrian counts
- Providing review of Developments of Regional Impact (DRI) for Hooksett Zoning Board of Adjustment
- Assisting Town staff, council and Tax Increment Financing (TIF) advisory committee with TIF District
- Coordinating input from the Hooksett Conservation Commission in completing the 2021 Regional Trails Plan.

The following table details services performed for the Town of Hooksett during the past year and includes both hours worked specifically for the Town and for projects involving multiple municipalities. In the latter case, the total hours spent by SNHPC staff are divided equally by the number of communities, resulting in time allotment attributed to each community. Examples of regional projects are the development of the New Hampshire Department of Transportation (NHDOT) Ten-Year Transportation Improvement Plan and a regional Congestion Management Plan update.

Hours	Description
103	Updated Hooksett Hazard Mitigation Plan to reduce loss of life and property by minimizing the impact of disasters. This updated plan also keeps Hooksett eligible for FEMA funding in the event of a disaster.
96.5	Conducted traffic counts at 21 sites in town including Hackett Hill Rd. south of Goffstown Rd. which reported approximately 2,500 Annual Average Daily Traffic (AADT).
34	Reviewed Hooksett's existing components for the regional Intelligent Transportation System Architecture for a required update. Verified architecture for compliance for federal funding (ongoing).

Hours	Description
33.5	Coordinated outreach with the Hooksett Conservation Commission for the development of the 2021 Regional Trails Plan, which was adopted by the SNHPC in July 2021.
32.7	Participated in state and regional transportation councils to better coordinate transportation options locally, regionally, and statewide. Tasks included scoping and developing budgets for transit-related projects and coordinating with stakeholders to develop a regional Mobility Manager position. Anticipated to be filled in 2022, this position will help ensure Greater Manchester residents get accurate information and are able to book convenient demand-responsive transportation options.
30.3	Conducted pedestrian/ bicyclist counts at the Riverwalk Trail, Heads Pond Trail and Pinnacle Trail.
30	Provided a review of Developments of Regional Impact (DRI) for the Hooksett Zoning Board of Adjustment.
29	Provided oversight and administration for FTA 5310 transportation service. This federal funding stream is locally matched, and supports the free Hooksett Shuttle and other community transportation projects that benefit Hooksett.
28	Worked on Tax Increment Financing (TIF) District for Town Staff, Council and the TIF Advisory Committee, including reviewing district boundaries and RSA limits, participating in advisory committee meetings, gathering data, performing parcel analysis and writing amendment (Phase I). In Phase II, performed parcel data QA/QC, processed water and sewer data, expanded TIF district mapping and TIF district calculating & mapping additional changes.
21	Developed a framework for a regional freight bottleneck analysis along NHDOT priority routes with associated strategies and compiled a Freight Bottlenecks Report.
18.6	Completed necessary reviews of Hooksett's portfolio of planned and funded projects for the federal and state required Transportation Improvement Plan. Process included presentations and reviews by staff and the TAC and MPO Policy Committees. Provided ongoing updates and revisions to maintain project status funding and scheduling.
16	Hosted CommuteSmart NH challenge to encourage multi-modal trips (transit, carpooling, bicycle, etc.) to help residents save money, reduce wear and tear on their vehicle, help relieve congested roads, and live a healthier, less stressful lifestyle.
13.6	Updated the Metropolitan Transportation Plan and regional Travel Demand Model. The regional Travel Demand Model is used to understand existing and projected future year (2045) trips by private automobiles throughout the region for transportation project planning.
11.5	Assisted with bicycle and pedestrian projects, including providing mapping and Geographic Information Systems (GIS) data for crashes and bike-ped connectivity, developing a regional Rail Trail Passport during Bike to Work Month, and participating in the "Brick Kiln Trail" opening/ ribbon-cutting event.
8.25	Began working on a Regional Housing Needs Assessment in collaboration with other Regional Planning Commissions (ongoing through 2022).
7.71	Hosted a free virtual workshop: "How-to-Do an ADU" with support from AARP. The workshop addressed zoning allowances, design/ construction challenges, local examples, tips for becoming a landlord and a review of recent legislation introduced to address aging in place and housing shortages.
6.5	Worked with the town and Manchester Transit Authority (MTA) on outreach to increase awareness of transit options and improve ridership on the free Hooksett Shuttle.
6	Coordinated a comprehensive update to SNHPC's Transportation Improvement Plan (TIP). In partnership with NHDOT, solicited, evaluated, and prioritized project proposals for the TIP update.
4	Participated in NHDOT Hooksett Route 3 Project Advisory Committee meetings.
3.5	Provided technical assistance for the Hooksett Town Council. SNHPC staff researched other New Hampshire town council governments and town charters, provided case studies, interviewed other municipal staff throughout New Hampshire, and provided an informational memorandum to the Hooksett Town Council.
2	Ordered and delivered New Hampshire Planning and Land Use Regulations books.

Hours	Description
1	Met with Hooksett Town Councilor David Boutin to review information request about zoning ordinance.
1	Provided Hooksett Department of Public Works with GIS assistance.

Hooksett's Representatives to the Commission
Cutler Brown

Executive Committee Member: Seeking Representative

