

Southern New Hampshire Planning Commission  
Community-Wide Brownfields Assessment Program  
(2007 -2010)

***“Rebuilding Southern New Hampshire  
Through Brownfields Investments”***

Brownfields Advisory Committee Meeting #3  
April 23, 2008

Bettina Eames, PG  
Loureiro Engineering Associates, Inc.  
10 Twin Bridge Road, Building 1-A  
Merrimack, New Hampshire

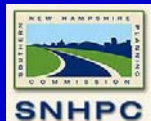


# Agenda

- Project Team
- Team Roles & Responsibilities
- Project/Grant Overview
- Project Work Plan
- Project Schedule
- Meeting Action/Discussion Items
- Deliverables for Next BAC Meeting

# Project Team

- Southern New Hampshire Planning Commission (SNHPC) – Grant Recipient
  - David Preece, Executive Director
  - Jack Munn, Senior Planner
- Loureiro Engineering Associates (LEA) – Environmental Consultant
  - Margaret Averill, LEP, Vice President
  - Bettina Eames, PG, Project Coordinator
- Regulatory Brownfields Agency Representatives
  - John Liptak, PG – DES Outreach Coordinator
  - Christine Lombard – USEPA Region I, Project Officer
- Brownfields Advisory Committee (BAC)
  - 25 members - 8 western, 6 central, 6 eastern, 5 independent
  - All 13 cities/towns represented.
  - Western MPO - Weare, New Boston, Goffstown, Bedford
  - Central MPO - Manchester, Auburn, Hooksett, Londonderry, Derry
  - Eastern MPO – Deerfield, Candia, Raymond, Chester



# Team Roles & Responsibilities

- SNHPC
  - Overall implementation of grant and program
  - Ensure that regional planning goals and objectives are met.
  
- LEA
  - Technical and regulatory lead for site assessment, risk evaluation and remedial cleanup estimation.
  - Advise consistent with SNHPC regional and local MPO planning goals and objectives.
  
- Advisory Committee
  - Identify and communicate needs/wants of cities/towns and stakeholders.
  - Review and provide input on major tasks, activities and public outreach program/efforts.
  
- DES and EPA
  - Ensure selected properties meet state and federal petroleum eligibility.
  - Ensure data quality and program implementation is consistent with EPA guidelines.



# Project/Grant Overview

- \$200,000 EPA Brownfields Assessment Grant.
- October 1, 2007 – September 30, 2010.
- Petroleum-contaminated properties.
- Community-wide implementation.



# Project Work Plan and Schedule

- 3-year/36-month grant duration.
- 7 months into grant as of April 2008 (29 months left).
- 23 month implementation schedule:
  - Task 1 - Program/BAC Support and Development (In Progress/Continuing)
  - Task 2 - Community Outreach (7 months)
  - Task 3 - Site Selection (7 months. Overlap with Task 2)
  - Task 4 - Phase I and Phase II Assessments and RAPs (13 months)
  - Task 5 - Final Reports and Grant Close-Out (3 months)
- 6 months for Supplemental Tasks (February to September 2010).

# Task 1 – Program/BAC Support and Development

- BAC Established
- Project Repository Established.
- Two BAC Meetings #1 and #2 Held
  - October 30, 2007
  - February 6, 2008
- Project Goals and Objectives Set
- Program Informational Brochure (to be updated)
- Generic QAPP (to be started).

# Task 2 – Community Outreach

- BAC Meeting #3 and #4
  - April 23, 2008
  - June 2008
- Outreach to Towns/Cities
  - Email, Letters, Cable TV, Program Brochure, Website.
- SNHPC Newsletter Update (June 2008).
- Site Nomination Form Development.
- Hold Public Meeting #1 (June 2008).
- Community Educational Workshops (July-Aug 2008).
- Draft Site Selection Criteria.

# Task 3 – Site Selection/Evaluation

- Develop Inventory of Potential Sites.
- Public feedback from cities/towns and stakeholders.
- Windshield Survey/Drive-Bys.
- Develop GIS-compatible database of inventoried sites.
- Regional sub-committee planning meetings.
- Finalize Inventory of Potential Sites.
- Develop Site Ranking Form.
- Select sub-committee for ranking process.
- Hold Public Meeting #2.

# Task 4 – Phase I Assessments (Part 1)

- 6 Phase Is (2 per region, 3 regions).
- Conduct Phase Is. (Site walk-over before Nov 2008).
- Draft Phase I ESA Reports.
- Select properties for Phase II ESAs.
- Conduct Public Opinion Surveys.
- Hold Public Meeting #3 (Feb 2009).

# Task 4 – Phase II Assessments (Part 2)

- 2 Phase II/Remedial Evaluations/Cleanup Estimates (not region specific).
- Develop SOW, Budget, HASPs, QAPP addendas for Phase II sites.
- Conduct Phase IIs (Subsurface Work June - August 2009)
- Draft Phase II Reports.
- Hold Public Meeting #4 (October 2009).
- Public Opinion Surveys
- Draft Phase III RAPs and cleanup cost estimates.



# Task 5 – Final Reports/Grant Close-Out

- Final Reports
  - Phase I ESAs
  - Phase II
  - RAPs and Cleanup Estimates.
- ACRES database entry.
- Grant close-out documents.

# Meeting Action/Discussion Items

- 1) BAC to outreach to cities/towns and stakeholders in May 2008.
- 2) Review of Draft Site Nomination Form (will send by email)
  - BAC review/comment by May 9, 2008.
- 3) Wind-Shield/Drive-By Surveys Planned
  - LEA and SNHPC to do by mid May 2008.
  - BAC to submit suggested properties to SNHPC by May 12.
- 4) Community Workshops
  - Review Draft Workshop (hand out).
  - Dates (July-August 2008)
  - Set Locations.
    - Western MPO - Bedford Library
    - Central MPO - Manchester Area
    - Eastern MPO - Candia/Raymond Area
  - Set Day of Week (M-F, Sat, Sun) and Time (Day or Evening).
- 5) Upcoming Meetings
  - BAC Meeting #4 (Set Date in June 2008)
  - Public Meeting #1 (Set Date and Location in June 2008).



# Action Items/Deliverables for Next Meeting

- BAC feedback on Draft Workshop Outline.
- BAC feedback from city/town and stakeholders.
- DES Petroleum Sites List Review.
- Wind-Shield/Drive-By Survey Results
- Finalize Property Selection/Ranking Criteria.
- Coordinate planning meetings with regional sub-committees
  - Late June – mid July.

# Thank You For Attending!

