

**Brownfields Advisory Committee Meeting Notes
April 23, 2008**

Committee Members in Attendance:

David Beauche, City of Manchester
Glen Ohlund, City of Manchester
Rep. Jane Beaulieu, City of Manchester
Russell Languieux, Town of Londonderry
Ernest Creveling, Town of Raymond
Christopher Rose, Town of Raymond
Bruce Hoskins, Town of Derry
Jack Dowd, Town of Derry
Cynthia May, Town of Bedford

John Liptak, NH DES Brownfields Program
Gary Lynn, NH DES Brownfields Program
Chris Lombard, US EPA Region 1
Jack Munn, SNHPC
David Preece, SNHPC
Bettina Eames, Loureiro Engineering

Jack Munn, Senior Planner welcomed the committee and reviewed the agenda for the meeting. He introduced Bettina Eames, a professional geologist with Loureiro Engineering who will be guiding the implementation of the Commission's brownfields program

Bettina distributed copies of her power point presentation, a revised work plan and schedule for implementing the program. She introduced the project team, reviewed the project/grant as well as the Advisory Committee roles and responsibilities.

Bettina indicated that the grant is a 3-year program and that we are already 7 months into the program. She reviewed the work tasks 1 through 5 and noted that it had been recommended that work task 2 community outreach and site selection be moved up in the schedule to allow more time for phase one and two assessments. She indicated that they would like to complete at least 6 phase one assessments – 2 per region among the east, central and western clusters of towns. She also recommended that a subcommittee of the Advisory Committee be formed to conduct the site ranking and selection process.

Jane Beaulieu inquired if a site that already had a phase one and two assessment could still be eligible for funding. Gary Lynn, NH DES responded that the state has clean up funds and had recently been awarded additional \$200,000 in funds and that the objective was to move sites from phase one and two assessments into clean up and redevelopment.

He also noted that there was also strict eligibility criteria that would have to be met and that these criteria should be considered as part of the ranking process.

Bettina next reviewed the meeting action items and asked the Committee to begin to consider sites within their communities for nomination. She indicated that the consultant and Commission staff would like to conduct initial wind-shield surveys of possible sites in May and asked if the Advisory Committee could submit the names and location of possible sites to the Commission by May 12th.

Jack Munn noted that the Commission had prepared a spreadsheet and map for each community of all the potential petroleum brownfields sites identified by NH DES and that this could be used as a starting point. John Liptak indicated that communities should also think of other additional sites which may not be on list as many sites are not well known except among local residents.

Bettina next mentioned that the consultant and the Commission would be emailing out example site nomination forms would like Committee members to review and select the type of questions and forms they like best.

Bettina also reviewed the proposed public meeting and public workshop schedule noting that she would like to have a meeting in June and then the workshops in July and August. Chris Lombard suggested that it would be easier to focus on the workshops at this time but not to place too much of the grant funding into public outreach as the funds were limited.

Jack Munn suggested that the June public meeting could be combined with the workshops to be held in July and August and that the Committee should come back at their next meeting to continue to discuss the need for public meetings.

He asked if the Committee could continue to meet on Wednesday evenings – 3rd week of the month. The Committee agreed and the next Advisory Committee was scheduled for June 18, 2008 at 7:00 PM at the SNHPC Office, Conference Room.